

Bibliography of Writing Textbooks

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For the seventh year *WPA* presents this annotated bibliography of new textbooks in writing to aid writing teachers and administrators in their review and selection of texts. Texts on this list are new or in new editions during the 1987-88 academic year. Publishers have provided information, which has been edited to maintain objectivity. Prices and publication dates are tentative as I write; where two dates appear, the copyright date follows the date of printing. A directory of participating publishers appears at the end of the bibliography.

Books are classified according to the following outline; keep in mind that many texts do not fit neatly into one level or genre.

Classification Outline

I. Developmental Writing Texts

- A. Handbooks
- B. Rhetorics
- C. Readers
- D. Workbooks
- E. Special Texts

II. Freshman Writing Texts

- A. Handbooks
- B. Rhetorics
- C. Readers
- D. Workbooks
- E. Special Texts

III. Advanced Writing Texts

- A. Rhetorics
- B. Readers
- C. Composition and Literature Texts
- D. Business and Technical Writing Texts
- E. Special Texts

IV. Professional Texts

I. Developmental Writing Texts

- A. Handbooks [None listed]

B. Rhetorics

Combinations: Beginning Strategies in Thinking and Writing, by Dorothy M. Berger (Scott, Foresman/Little, Brown; 304 pages; October 1987; 1988). Emphasizes writing correct sentences, paragraphs, and essays through sentence-combining exercises that present grammar, using sustained passages of various rhetorical types. Instructor's manual.

The Complete Writer's Workout Book: From Paragraph to Essay, by Carolyn H. Fitzpatrick and Marybeth B. Ruscica (D. C. Heath; 335 pages; \$14.50; November 1987). Rhetoric with readings includes exercises, questions on the readings, and paragraph and essay assignments. Workbook format. Instructor's guide.

Effective Writing: Choices and Conventions, by Karen L. Greenberg (St. Martin's; 368 perforated pages; December 1987). Offers integrated reading and writing activities that emphasize the importance of prewriting, revising, and editing. Instructor's manual.

From Course to Course: A Beginner's Guide to College Writing, Third Edition, by Judith Lambert and Jane Peterson (Scott, Foresman/Little, Brown; 352 pages; October 1987; 1988). Presents short textbook readings and writing assignments designed to help students transfer writing skills to assignments in other college courses; emphasizes composing and critical thinking. Instructor's manual.

A Guide to the Whole Writing Process, Second Edition, by Jack Blum, Carolyn Brinkman, Elizabeth Hoffman, David Peck (Houghton Mifflin; 250 pages; December, 1987; 1988). Focuses on recursive and individual nature of the writing process; begins with whole writing, treating paragraphing and grammar as matters of revising/editing. Instructor's edition.

Paragraphs Plus: From Ideas to Paragraphs and Essays, by C. Jeriel Howard and Richard Francis Tracz (Scott, Foresman/Little, Brown; 255 pages; December 1987; 1988). Offers writing assignments and student examples, from simple to complex, to provide sequential instruction on paragraph and short essay writing.

Write and Write Again: A Worktext with Readings, by Jane Paznik-Bondarin and Milton Baxter (Macmillan; 512 Pages; September 1987; 1988). Process-oriented text-workbook treats reading, writing, critical thinking, grammar, and vocabulary. Each chapter uses a model essay to illustrate the mode with questions on content, inference, and critical thinking.

The Writing Clinic: Grammar—Rhetoric—Readings, by Ralph Loewe (Prentice Hall; 384 pages; \$15.50; November 1987; 1988). Presents a process approach to producing good sentences in well-developed paragraphs and

themes. Self contained chapters allow students to progress at their own pace. Teacher's manual.

C. Readers

Basic Reading Skills Handbook, by Harvey Wiener and Charles Bazerman (Houghton Mifflin; 400 pages; December 1987; 1988). Designed for students with very poor reading skills. Handbook provides instruction and practice; anthology of 14 readings includes exercises keyed to handbook. Instructor's annotated edition; test package; software.

Reading Skills For College Study, Third Edition, by James Shepherd (Houghton Mifflin; 340 pages; December 1987; 1988). Includes 38 selections drawn exclusively from varied college texts; new prereading/previewing questions and additional objective questions accompany each reading. Instructor's support package includes additional exercises and tests.

Reading Skills Handbook, Fourth Edition, by Harvey Wiener and Charles Bazerman (Houghton Mifflin; 500 pages; December 1987, 1988). Handbook section provides new material on vocabulary, main idea and summarizing; anthology of 25 additional readings includes exercises keyed to handbook. Instructor's annotated edition; test package; software.

Reading with Confidence, by Helen W. Gilbert (Scott, Foresman/Little, Brown; 336 pages; October 1987, 1988). Guide to critical thinking and reading development encourages students to read for purpose, build reading skills, evaluate, and practice new habits. Topical practice readings, 30 readings across the curriculum. Instructor's manual, audiotapes.

D. Workbooks

College Writing Skills, Second Edition, by John Langan (McGraw-Hill; 448 pages; \$18.95; December 1987, 1988.) Emphasizes the essay and expository writing, stressing four principles: unity, support, coherence, sentence skills. Instructor's manual, ditto masters.

The Developing Writer: A Guide to Basic Skills, Third Edition, by Martin M. McKosli and Lynne C. Hahn (Scott, Foresman/Little, Brown; 400 pages; October 1987, 1988). Offers examples, instruction, and practice with 21 reading: by student and professional writers, collaboration activities, and revised coverage of sentence combining. Instructor's manual.

Editing Your Writing: The Comp-Lab Exercises, Level 2, by Mary Epes and Carolyn Kirkpatrick (Prentice Hall; 416 pages; \$14.50; December 1987, 1988). Practice on editing skills at the sentence level; written at a higher level than original Comp Lab Exercises.

English Skills With Readings, by John Langan (McGraw-Hill; 592 pages; \$16.95; October 1987; 1988). For developmental English and freshman composition courses that focus on the paragraph, a rhetoric/handbook/guide to writing skills. Includes 15 professional readings with questions. Instructor's manual; ditto masters; software.

Evergreen: A Guide to Writing, Third Edition, by Susan Fawcett and Alvin Sandberg (Houghton Mifflin; 460 pages; November 1987; 1988). Spiral-bound; step-by-step treatment of composing paragraphs and short essays; grammar and punctuation review. Instructor's annotated edition, instructor's resource guide, test package, transparencies, software.

Sentence by Sentence, by Madelyn Mihm (Harcourt Brace Jovanovich; 352 pages; \$13.00; February 1988). A developmental sentence-writing text that combines writing with reading, spelling, and grammar. Thematically organized; contains review exercises after every topic. Paper, perforated, 3-hole punched. Instructor's manual.

Sentence Skills, Third Edition, Form C, by John Langan (McGraw-Hill; 514 pages; \$18.95; November 1987, 1988). Worktext treating grammar, mechanics, punctuation, and usage at the sentence level. Instructor's manual; ditto masters; software.

Skills in Sequence, by Thomas Friedmann (St. Martin's; 400 pages; January 1988). Grammar text-workbook focuses on identification and correction of errors through exercises not based on errors. Chapters designated as "Recommended" or "Assign as Needed." Diagnostic tests, instructor's manual.

The Writer's Tutor: One Hundred Self-Correcting Lessons, by J. N. Hook and William Evans (Harcourt Brace Jovanovich; 450 pages; \$14.00; August 1987; 1988). A self-contained, programmed treatment of 100 common problems in grammar, mechanics, punctuation and usage. Includes diagnostic and achievement tests keyed to the lessons.

Writing for Meaning, by Michael Shea (Harcourt Brace Jovanovich; 224 pages; \$12.00; January 1988). Focuses on sentence and paragraph writing and revising using a top-down format from essay, to paragraph, to sentence, to mechanics. Paper, perforated. Instructor's manual.

Writing with Confidence, Third Edition, by Alan Meyers (Scott, Foresman/Little, Brown; 410 pages; October 1987; 1988). Text intended for native and non-native speakers offers instruction and practice in basic writing skills at the sentence, paragraph, and essay levels. Instructor's manual.

E. Special Texts

Academic Reading: A Content-Based Approach, by Louis W. Holschuh and J. Patrick Kelley (St. Martin's; 352 pages; January 1988). An advanced

reading text that includes 18 unsimplified readings from textbooks and academic journals. Instructor's manual; instructor's edition.

Read, Write, Revise: A Guide to Academic Writing, by Mary Jane Schenck (St. Martin's; 288 pages; January 1988). A rhetoric for ESL students that combines readings pertaining to American culture with instruction in writing. Writing assignments treat the writing process from prewriting through editing. Instructor's manual; instructor's edition.

Study and Thinking Skills in College, by Kathleen T. McWhorter (Scott, Foresman/Little, Brown; 350 pages; November 1987; 1988). Focusing on thinking skills implicit in college study, the text presents strategies designed to improve comprehension of text and lecture materials. Instructor's manual.

Thinking Critically, Second Edition, by John Chaffee (Houghton Mifflin, 450 pages; December 1987, 1988). Core text for critical thinking or supplement for reading or writing courses; worktext format moves from experiential to abstract applications using longer readings. Instructor's handbook for reading and writing teachers.

Writing Skills for Technical Students, Second Edition, by Delaware Technical and Community College (Prentice Hall; 336 pages; \$14.50; December 1987; 1988). Developmental writing text emphasizing grammar and mechanics in the context of writing on the job.

II. Freshman Composition Texts

A. Handbooks

The McGraw-Hill College Handbook, Second Edition, by Richard Marius & Harvey S. Wiener (McGraw-Hill; 768 pages; \$15.95; November, 1987, 1988). Comprehensive handbook of grammar, usage, mechanics that treats writing as a process. Ancillaries include Instructor's manual, annotated teacher's edition, tests, exercises, workbooks.

Prentice Hall Handbook for Writers, Tenth Edition, by Glenn Leggett et al. (Prentice Hall; 608 pages; \$12.00; December 1987; 1988). Addresses grammar, punctuation, word choice, paragraph and essay construction, research and reporting. Structured from grammar through essay.

Random House Handbook, Fifth Edition, by Frederick Crews (Random House; 640 pages; \$14.00; December 1987). A comprehensive guide to drafting, revising, and editing college papers. Includes exercises, word-processor advice, three documentation styles. Instructor's manual, free practice book, computerized exercises.

Rules for Writers: A Concise Handbook, Second Edition, by Diana Hacker (Bedford Books of St. Martin's; 500 pages; January 1988). A reference

handbook with hand-edited sentences, some answers to exercises in back of student edition. Comprehensive ancillary package including software and instructor's edition.

The Scott, Foresman Handbook for Writers, by Maxine C. Hairston and John J. Ruszkiewicz (Scott, Foresman/Little, Brown; 850 pages; November 1987, 1988). Hierarchy-of-errors approach asks students to distinguish major errors from minor ones. Extensive support package includes answers, teacher's guide, word processing software, workbook, videotapes, tests, transparencies, model papers.

The Writer's Handbook, Second Edition, by Elizabeth McMahan and Susan Day. (McGraw-Hill; 416 pages; \$12.95; December, 1987, 1988). Brief handbook for freshman composition and developmental English. Instructor's manual, additional exercises, diagnostic tests, ditto masters.

Writing Skills Handbook, Second Edition, by Charles Bazerman and Harvey Wiener (Houghton Mifflin; 161 pages; November, 1987, 1988). Concise coverage of common writing problems in nontechnical language with simple coding system. Many charts and lists. Instructor's support package of exercises and diagnostic tests on duplicating masters.

B. Rhetorics

College Writing, by Toby Fulwiler (Scott, Foresman/Little, Brown; 150 pages; 1988). Emphasizes the process and "writing to learn" approaches, thinking, analysis, and problem solving; uses journal writing as a key method to improve composition skills.

The Fundamentals of Good Writing, by Thomas E. Pearsall and Donald H. Cunningham (Macmillan; 280 pages; December 1987, 1988). Illustrates writing processes through strategies for analyzing and synthesizing material from sources. Examples from across the disciplines chosen to illustrate planning, writing, and revising; purpose, audience, and occasion emphasized.

How Writing Works: Learning and Using the Processes, by Francis A. Hubbard (St. Martin's; 272 pages; February 1988). A rhetoric structured around nearly 50 writing activities designed to help students gain insight into the writing processes. Emphasizes acquiring flexible skills that can be applied to different situations; includes activities for collaborative learning. Instructor's manual.

Models in Process: A Rhetoric and Reader, by William Kelly (Macmillan; 443 Pages; November 1987, 1988). Rhetoric with readings uses student and professional models to illustrate steps in the writing process. Divided into rhetoric and reader sections; includes 18 professional essays.

Modern English Rhetoric and Handbook, Seventh Edition, by Robert Gorrell et al. (Prentice Hall; 512 pages; \$17.00; December 1987, 1988). Comprehensive, traditional rhetoric and handbook with extensive coverage of style and language.

Rhetoric in the Classical Tradition, by Winifred Bryan Horner (St. Martin's; 512 pages; January 1988). Organized around the five classical canons of invention, arrangement, style, memory, and presentation, the text extends classical rhetoric to suit contemporary composition instruction. Apparatus includes examples, exercises and glossary of rhetorical terms. Instructor's manual.

Rhetoric Made Plain, by Anthony Winkler and Jo Ray McCuen (Harcourt Brace Jovanovich; 500 pages; \$15.00; October 1987, 1988). Rhetoric offering examples, prescription, advice. Treats prewriting, the "internal editor," revision, and argumentation. Includes MLA and APA research and student examples. Instructor's manual.

St. Martin's Guide to Writing, Second Edition, by Rise B. Axelrod and Charles R. Cooper (St. Martin's; 720 pages; January 1988). Rhetoric/reader/handbook that stresses the adaptation of invention and revision strategies to suit different kinds of writing. Adds argumentative writing, writing with a computer; reorganized handbook. Instructor's resource manual. Also available in short second edition, without handbook.

Strategies for Successful Writing: A Rhetoric, Reader, and Handbook, by James Reinking and Andrew Hart (Prentice Hall; 640 pages; \$16.50; October 1987, 1988). Rhetoric section treats process, modes, paragraphs, sentences, diction, tone, style, essay exam, writing about literature, library research paper, and business writing. Reader includes 29 essays.

The Student Writer: Editor and Critic, Second Edition, by Barbara Fine Clouse (McGraw-Hill; 416 pages; \$16.95; January 1988). Treats both process and product, emphasizing the revision process. Instructor's manual.

Three Steps to Revising Your Writing: For Style, Grammar, Punctuation, and Spelling, by Barbara E. Walvoord (Scott, Foresman/Little, Brown; 368 pages; 1988). Brief guide shows students how to use three steps to diagnose and remedy writing problems. Instructor's manual.

Vision and Revision: The Process of Reading and Writing, by Sally Sullivan (Macmillan; 480 Pages; September 1987, 1988). Rhetoric with readings that emphasizes the interrelatedness of reading and writing. Illustrates recursive nature of the two processes with student responses to the readings and drafts of student papers. Instructor's manual.

Ways to Writing: Purpose, Task and Process, by Linda C. Stanley, David Shimkin and Allen Lanner (Macmillan; 512 pages; November 1987, 1988). A task-centered, process-oriented rhetoric with a brief handbook

of grammar and usage. Within each chapter treats purpose, invention, audience, arrangement, revision and style in a specific writing task. Instructor's manual; supplemental software for IBM.

The Writer's Choices with Handbook, Second Edition, by Leonora Woodman and Thomas P. Adler (Scott, Foresman/Little, Brown; 608 pages; November 1987, 1988). A comprehensive rhetoric focusing on revision and the options in style and language available to suit the writer's purposes. Comes with *The Teacher's Choices*, Second Edition. Also available in softbound version without the handbook.

A Writer's Rhetoric, by Suzanne Britt (Harcourt Brace Jovanovich; 405 pages; \$14.00; February 1988). A traditional text offering exercises, examples, student papers, research day-to-day agenda, and glossary. Instructor's manual.

Writer's Rhetoric and Handbook, Third Edition, by Elizabeth McMahan and Susan Day (McGraw-Hill; 576 pages; \$20.95; November 1987, 1988). Rhetoric with handbook intends to combine the traditional and the contemporary. Instructor's manual, additional exercises, diagnostic tests, ditto masters.

Writing: A Short Course, by Elizabeth Cowan Neeld (Scott, Foresman/Little, Brown; 300 pages; December 1987, 1988). Offers strategies for students to assess their writing strengths and weaknesses, with exercises, writing lessons, assignments, sample writing selections. Instructor's manual.

Writing and Learning, Second Edition, by Anne Ruggles Gere (Macmillan; 544 pages; December 1987, 1988). A process rhetoric that focuses on developing writing skills across the curriculum with emphasis on conceptual understanding, development, and revision. Provides student and professional models with exercises throughout.

Writing From The Inside Out, by Christopher Burnham (Harcourt Brace Jovanovich; 360 pages; \$14.00; March 1988). A rhetoric that stresses the personal development journal and collaborative learning. Includes peer critique; follows sequence from self to society. Instructor's manual.

Writing Well, Sixth Edition, by Donald Hall (Scott, Foresman/Little, Brown; 496 pages; November 1987, 1988). Rhetoric that emphasizes style through clear organization and content. Instructor's manual.

Writing With A Purpose, Ninth Edition, by Joseph F. Trimmer and James M. McCrimmon (Houghton Mifflin; Long Edition with handbook, 547 pages; Short Edition without handbook, 422 pages; December 1987, 1988). A rhetoric emphasizing the writer's purpose and the writing process. With a wide variety of electronic and printed ancillaries.

C. Readers

The Bedford Reader, Third Edition, by X. J. Kennedy and Dorothy M. Kennedy (Bedford Books of St. Martin's; 640 pages; January 1988). 54 selections (half of them new) arranged in 10 rhetorical sections. Most selections now accompanied by brief comments from the writers on writing. Extensive editorial apparatus. Instructor's edition.

The Borzoi College Reader, Sixth Edition, by Charles Muscatine and Marlene Griffith (Alfred A. Knopf; 848 pages; \$13.00; February 1988). An interdisciplinary, thematically-organized reader emphasizing critical thinking, reading and writing. Half of the 132 selections are new. Instructor's manual; free study guide.

The Conscious Reader, Fourth Edition, by Caroline Shrodes, Harry Finestone, Michael Shugrue (Macmillan Publishing; 1070 pages; October 1987, 1988). Includes essays, poetry, fiction, and now drama, thematically arranged. Instructor's manual.

Decker's Patterns of Exposition 11, by Randall E. Decker with Robert A. Schwegler (Scott, Foresman/Little, Brown; 512 pages; December 1987, 1988). A prose reader with apparatus. Instructor's manual.

The Educated Reader, by Gerald Levin (Harcourt Brace Jovanovich; 700 pages; \$13.00; February 1988). A reader for freshman or advanced courses. Thematically arranged collection of critical readings and writings in several genres across the curriculum. Cross-referencing, heavy apparatus, questions and instructor's manual.

From Reading, Writing, by Anthony Winkler and Jo Ray McCuen (Harcourt Brace Jovanovich; 640 pages; \$11.00; December 1987, 1988). Rhetorically arranged freshman reader containing 41 essays, 9 stories, and 9 student essays. Includes biographical and contextual headnotes, questions on argument, process, and language, and suggestions for writing. Instructor's manual with quizzes.

The Literature of Fact: Reading for Writers by Ross Winterowd, et al. (Prentice Hall; 336 pages; \$13.00; January 1988). An anthology of current non-fiction writing from a variety of fields and genres. Includes selections from across the curriculum as well as examples of biography, autobiography, new journalism and the personal narrative.

The McGraw-Hill Reader, Third Edition, by William Vesterman (McGraw-Hill; 576 pages; \$16.95; January 1988). Reader to be revised annually; rhetorically organized anthology of contemporary readings for freshman composition. Instructor's manual.

Ourselves Among Others: Cross Cultural Readings for Writers, by Carol J. Verburg (Bedford Books of St. Martin's; 640 pages; February 1988). 65

selections from 37 countries (and every continent but Antarctica) arranged thematically in six chapters, each focusing on some universal concern or experience. American dimensions introduce each chapter. Editorial apparatus. Instructor's manual.

Patterns: A Short Prose Reader, Second Edition, by Mary Lou Conlin (Houghton Mifflin; 400 pages; November 1987, 1988). 104 rhetorically arranged short essays and paragraphs, including nine by students. Each selection accompanied by highlighted vocabulary, headnote; questions on vocabulary, comprehension, and writer's strategy; writing assignments. Instructor's manual.

Patterns in Action, Second Edition, by Robert A. Schwegler (Scott, Foresman/Little, Brown; 500 pages; December 1987, 1988). 53 model essays (one-third new here) with brief introductions for each mode illustrating the combination or expansion of rhetorical forms to respond to particular writing situations or audiences.

The Responsible Reader, edited by Linda Ziff (St. Martin's; 488 pages; December 1987). A composition reader using a reader-response approach. 56 selections by writers from Plato to the present. Instructor's manual; instructor's edition.

Strategies: A Rhetoric and Reader, Third Edition, by Charlene Tibbetts and A. M. Tibbetts (Scott, Foresman/Little, Brown; 400 pages; September 1987, 1988). Brief rhetoric of the writing process with longer reader illustrating basic rhetorical modes. Instructor's manual.

Subject and Strategy: A Rhetoric Reader, Fourth Edition, edited by Paul Eschholz and Alfred Rosa (St. Martin's; 600 pages; January 1988). A rhetorically arranged collection of 55 professional essays, 12 student essays, and three short stories. New to this edition are 35 selections, including a series of pro-and-con essays in the argumentation section. Instructor's manual.

Theme and Variations: The Impact of Great Ideas, by Laurence Behrens and Leonard J. Rosen (Scott, Foresman/Little, Brown; 700 pages; November 1987, 1988). A reader combining a concern for the great ideas of Western culture with writing instruction. Instructor's manual.

Thinking in Writing, Third Edition, by Donald McQuade and Robert Atwan (Alfred A. Knopf; 576 pages; \$13.00; January 1988). A rhetorically organized reader, stressing writing as a thinking process. 84 essays, including 11 by Lewis Thomas to demonstrate a writer's use of different rhetorical strategies. 4-color illustrations. Instructor's manual.

The Writer's I: Personal Viewpoints for Reading and Writing, by Sheena Gillespie and Linda Stanley (Scott, Foresman/Little, Brown; 368 pages; November 1987, 1988). Thematic reader of 60 selections written in the first person,

from samples of autobiographical and personal writing to persuasive and expository pieces. Instructor's manual.

A Writer's Reader, Fifth Edition, by Donald Hall and D. L. Emblen (Scott, Foresman/Little, Brown; 530 pages; November 1987, 1988). A reader offering a varied collection of prose models, organized alphabetically. Instructor's manual.

The Writer's Resource, Second Edition, by Elizabeth McMahan and Susan Day (McGraw-Hill; 512 pages; \$14.95; October 1987, 1988). Rhetorically organized reader featuring pre-reading exercises and extensive apparatus. Includes essays, short stories, and poems. Instructor's manual.

The Writer's Stance: Reading and Writing in the Disciplines, by Dorothy U. Seyler (Random House; 544 pages; \$12.00; December 1987). A composition reader integrating selections from academic writing, literature, and the popular press with instruction in college-level reading and writing. Sample student essay in each discipline. Instructor's manual.

Writing and Reading Across the Curriculum, Third Edition, by Laurence Behrens and Leonard J. Rosen (Scott, Foresman/Little, Brown; 640 pages; December 1987, 1988). Text/anthology provides materials to practice summary, synthesis, and critique. Instructor's manual.

D. Workbooks

Prentice Hall Workbook for Writers, Fifth Edition, by Melinda Kramer, et al (Prentice Hall; 448 pages; \$15.00; December 1987, 1988). Supplements Prentice Hall Handbook for Writers, 10/e. All exercises deal with ethnic culture in the United States.

Resources For Writing With A Purpose, by Brock Dethier (Houghton Mifflin; 320 pages; December 1987, 1988). 74 writing experiments linked to an interdisciplinary thematic reader of 63 selections. Instructor's manual.

E. Special Texts

Elements of Argument: A Text and Reader, Second Edition (Bedford Books of St. Martin's; 530 pages; October 1987, 1988). Text contains seven chapters, several based on Toulmin method; reader features 39 selections organized in six clusters of opposing viewpoints and 13 models of argument in additional readings. Instructor's edition.

Finding Facts, Second Edition, by William Rivers and Susan Harrington (Prentice Hall; 250 pages; \$9.00; November 1987, 1988). Includes aims of research, evaluating facts, planning for research, writing, using libraries and databases, ready references, specialized sources, observing, interviewing.

Good Writing: A Guide and Sourcebook for Writing Across the Curriculum, by Linda Simon (St. Martin's; 384 pages; January 1988). A composition text incorporating 56 assignments contributed by instructors in humanities, sciences, social sciences. Treats purpose and audience, making inferences, defining a thesis, selecting and documenting sources, revising. Instructor's manual; instructor's edition.

The I-Search paper, Second Edition, by Ken Macrorie (Boynton/Cook; 368 pages; 1988). An expanded edition of *Searching Writing*.

A Practical Guide To Research Papers, by James Farrelly and Lorraine Murphy (Harcourt Brace Jovanovich; 458 pages; \$6.00; January 1988). An introduction to research papers covering MLA and APA styles, plagiarism, computer and on-line database research techniques. Large trim size with tearsheets and many exercises.

The Research Paper by Thomas Gaston and Bret Smith (Prentice Hall; 304 pages; \$8.75; August 1987, 1988). Introductory text including library research, writing, documentation (including MLA and APA styles), primary research for on the job report writing. Appendices on punctuation of quoted material, citations, and standard references in many fields.

Strategies For Writing With the Computer, by Melissa Barth (McGraw-Hill; 256 pages; \$13.95; October 1987, 1988). Softcover, spiral-bound book emphasizes use of computer/word processor and many types of software packages to improve the content of student writing. Instructor's manual; software disk.

Writing For The Twenty-First Century: Computers and Research Writing, by William Wresch, Donald J. Pattow, & James Gifford (McGraw-Hill; 320 pages; \$15.95; January 1988). For English composition courses, text focuses on computer use in writing papers from research. Also has applications for more advanced writing courses. Instructor's manual.

Writing Papers in the Biological Sciences, by Victoria E. McMillan (Bedford Books of St. Martin's; 150 pages; February 1988). Concise guidelines and advice on how to write the variety of papers required in undergraduate courses in biology, zoology, and botany. Illustrated by a wide range of examples.

Writing Term Papers, by Alan Heineman and Hulon Willis (Harcourt Brace Jovanovich; 150 pages; \$6.00; December 1987, 1988). A third edition term paper guide covering MLA and APA styles, research and critical papers in step-by-step fashion. Includes an appendix on writing in the sciences.

III. Advanced Writing Texts

A. Rhetorics

The Accomplished Writer: Observing, Judging, Reflecting, by Katherine Adams and John Adams (Prentice Hall; 352 pages; \$13.50; November 1987, 1988). Emphasizes the writing process in a variety of assignments—like profile, interview, editorial, and autobiography. Contains journal assignments, a long section on three levels of revision, and a guide to documentation.

B. Readers

Patterns Across The Disciplines: A College Reader, by Stuart Hirschberg (Macmillan; 720 pages; January 1988). Interdisciplinary reader featuring 93 classic, modern and contemporary selections organized according to traditional rhetorical patterns and illustrating writing in many academic and professional fields. Instructor's manual.

Prose Pieces: Essays and Stories by Sixteen Modern Writers, by Pat C. Hoy II and Robert DiYanni (Random House; 704 pages; \$13.00; February 1988). A reader focusing on style, tone, voice; includes multiple selections from major 20th-century writers, some fiction. Introductions, discussion questions, and writing suggestions.

C. Composition and Literature Texts

Forms of Literature: A Writer's Collection, by Jacqueline Costello and Amy Tucker (Random House; 832 pages; \$14.50; January 1988). An international literature anthology; supplements traditional genres with screenplay, autobiography, essays, journals and notebooks. Illustrated. Reading questions, writing suggestions and assignments, sample student writing. Instructor's manual.

Literature for Composition: Essays, Fiction, Poetry, and Drama, Second Edition, by Sylvan Barnet, Morton Berman, and William Burto (Scott, Foresman/Little, Brown; 800 pages; November 1987, 1988). An anthology of literature with writing instruction. Teacher's handbook.

Reading and Writing about Short Fiction, by Edward Proffitt (Harcourt Brace Jovanovich; 640 pages; \$12.00; January 1988). Text-anthology that invites students to understand fiction by writing about it. Emphasizes very short stories for analysis or comparison in short papers. Includes 85 stories. Instructor's manual.

Responding to Literature: A Step-By-Step Guide for Student Writers, by John Sheridan Biays, Jr. (McGraw-Hill; 480 pages; \$12.95; January 1988.)

Combined workbook/handbook with step-by-step directions and exercises on writing about literature. Instructor's manual.

The Story: Readers and Writers of Fiction, by David Bergman (Macmillan; 512 pages; January 1988). Contains 47 works of short fiction in addition to essays, interviews, and memoirs by the authors. Intends to illustrate the connection between reading and writing by providing authors' insights to the writing process. Instructor's manual.

Writing Themes About Literature, Sixth Edition, by Edgar Roberts (Prentice Hall; 368 pages; \$12.00; December 1987, 1988). A guide to understanding various approaches to literary analysis and the processes involved in reading for and writing about each approach.

D. Business and Technical Writing Texts

Business Writing: Strategies and Samples, by Jeanne W. Halpern, Judith M. Kilborn and Agnes M. Lokke (Macmillan; 575 pages; September 1987, 1988). Attends to process and products in business writing. Offers over 130 student and professional samples and a mnemonic called P.R.I.O.S. (Purpose, Reader, Information, Organization, Style). Instructor's manual.

Business Writing Essentials, by Michael H. Markel (St. Martin's; 256 pages; December 1987). Covers elements and types of business writing; includes a brief handbook of style, punctuation, and mechanics. Instructor's manual; instructor's edition.

Communication for Technicians: Reading, Writing and Speaking on the Job, by Ann Tench and Isabelle Thompson (Prentice Hall; 448 pages; \$15.00; January 1988). Topically organized text treating technical reading and writing and offering practice with specific technical documents.

A Guide to Technical Writing, by Peter McGuire and Sara Putzell (Harcourt Brace Jovanovich; 384 pages; \$14.00; December 1987, 1988). Intends to synthesize the traditional approach (document types) and the contemporary (process); also covers software documentation, audience needs, grammar and mechanics. Instructor's manual.

Managing Business Communications: An Applied Process Approach, by Judith Bogert and Rebecca Worley (Prentice Hall; 464 pages; \$16.00; September 1987, 1988). For upper level undergraduates, illustrates communication and management theories through case studies and examples. Treats business communications requiring exposition, persuasion, argument.

The Random House Guide to Business Writing, by Janis Forman with Kathleen Kelly (Random House; 608 pages; \$25.00; January 1988). A process approach to business writing, with case studies and extended scenarios

from business situations. Illustrations, panels, style guide; computer material. Videotapes and overhead transparencies available. Instructor's manual.

Reporting Technical Information, Sixth Edition, by Kenneth W. Houpp and Thomas E. Pearsall (Macmillan; 512 pages; January 1988). Emphasizes identification and application of key concepts of technical writing. Instructor's manual; supplemental software for IBM.

Technical Writing, Fourth Edition, by John M. Lannon (Scott, Foresman/Little, Brown; 624 pages; November 1987; 1988). Offers assignments, team projects, short cases, and exercises to simulate writing on the job. Instructor's manual, two-color transparencies, interactive software.

Technical Writing Essentials, by Michael H. Markel (St. Martin's; 224 pages; December 1987). Addresses elements and types of technical writing. Appendixes include a handbook of style, punctuation, and mechanics; word processing; documentation. Instructor's manual; instructor's edition.

Technical Writing: Situations and Strategies, Second Edition, by Michael H. Markel (St. Martin's; 624 pages; November 1987). A rhetoric of technical writing with writing and revising exercises. Adds computers, word processing, collaborative writing. Appendix with handbook and guidelines for documenting sources. Instructor's manual with supplementary technical reports.

Writing That Works: How to Write Effectively on the Job, Third Edition, by Walter E. Oliu, Charles T. Brusaw, and Gerald J. Alred (St. Martin's; 640 pages; January 1988). Treats major types of professional writing; includes a handbook of grammar, punctuation, and mechanics. New sections on word processing, computer graphics, and writing resumes by function. Instructor's manual; instructor's edition.

E. Special Texts

Legal Writing: The Strategy of Persuasion, Second Edition, by Norman Brand and John O. White (St. Martin's; 208 pages; January 1988). Applies principles of the writing process to the kinds of writing required of pre-law, law, or paralegal students: examinations, memoranda, and briefs. Covers strategies of legal persuasion, mechanics and style, and logic and argument. New sample problems, exercises and examples.

A Short Guide to Writing about the Social Sciences, by Lee Cuba (Scott, Foresman/Little, Brown; 128 pages; December 1987, 1988). Brief guide for sociology and anthropology students to presenting final research results from collected empirical data. Stresses writing as an integral part of the research process.

Text Book: An Introduction to Literary Language, by Robert Scholes, Nancy R. Comley, and Gregory L. Ulmer (St. Martin's; 320 pages; January 1988). Based on current literary theory, offers assignments in the revision or transformation of literary texts. Instructor's manual; instructor's edition.

IV. Professional Texts

Audits of Meaning, edited by Louise Z. Smith (Boynton/Cook; 256 pages; 1988). A Festschrift in honor of Ann E. Berthoff. Fifteen articles on what it means to audit meaning(s).

Collective Wisdom, by Sondra J. Stang and Robert Wiltenburg (Random House; 384 pages; December 1987). An anthology of tested lessons and assignments from over 100 teachers of composition and rhetoric across North America.

Coming on Center: Essays in English Education, Second Edition, by James Moffett (Boynton/Cook; 224 pages; 1988). The author's collected pieces from 1970 to the present. Seven new pieces have been added to the 1981 edition; three have been dropped.

Freire for the Classroom: A Sourcebook for Liberatory Teaching, edited by Ira Shor (Boynton/Cook; 256 pages; \$13.50; 1987). An anthology of eleven essays by teachers using Freirean methods in their classrooms, with an afterword by Paulo Freire and an appendix on his program in Brazil.

The Plural I—and After, by William E. Coles, Jr. (Boynton/Cook; 320 pages; \$15.00; 1988). A reissue of *The Plural I*, with two essays added in which the author explores further the implications of a composition teacher's choice of classroom persona.

The Practical Tutor, by Emily Meyer and Louise Z. Smith (Oxford; \$14.95 paper, \$29.95 cloth; 1988). Guide to tutoring basic writers designed for tutors, teaching assistants, writing center personnel, and teachers of courses in the teaching of writing.

A Rhetoric for Writing Teachers, Second Edition, by Erika Lindemann (Oxford; \$14.95; 1988). Revised and updated introduction to theory and practice in the teaching of writing.

Sharing Writing: Peer Response Groups in English Classes, by Karen Spear (Boynton/Cook; 192 pages; \$13.50; 1988). Detailed suggestions, with examples, for designing courses and structuring classrooms that include peer response as a regular activity.

Writers on Writing, Volume II, by Tom Waldrep (Random House; 218 pages; \$17.00; August 1987). Collected personal essays by rhetoricians

and teachers of writing describing their composition processes and relating those processes to their theories of composition.

Writing as the Art of Wondering: Revisions in the History of Rhetoric, by William Covino (Boynton/Cook; 144 pages; 1988). Revisionist commentary on Plato, Aristotle, Cicero, Montaigne, Vico, Byron, DeQuincey, and some current rhetoric theorists, that plumps for the adaptation of philosophical rhetoric (as against technical) to teach practices and priorities.

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