

Assistant Director for Faculty Outreach, Writing Center - (180000Z1) (Deadline: February 25th, 2019)

Job Purpose

Towson University is accepting applications for an Assistant Director for Faculty Outreach at the Writing Center. This is a twelve-month staff position, housed in the Writing Center, which supports Towson's burgeoning writing across the curriculum initiatives and its writing fellows tutoring program.

Towson University (www.towson.edu), founded in 1866, is Baltimore's largest university, and is the largest public, comprehensive institution in the University of Maryland System. Towson University enrolls nearly 20,000 undergraduates and almost 4,000 graduate students across six academic colleges (business, education, fine arts, health professions, liberal arts, and science & mathematics). Towson's campus sits on 330 rolling green acres and is 10 miles north of Baltimore, 45 miles north of Washington D.C., and 95 miles south of Philadelphia.

Description

The Assistant Director for Faculty Outreach provides ongoing support for faculty teaching writing across the curriculum by facilitating ongoing professional development opportunities (teaching retreats, workshops, brown-bag lunches) as well as mentoring individual faculty about course materials and teaching practices. This person will also collaborate with departments who are revising their Advanced Writing Seminar curricula or trying to improve how writing is taught across their courses. Finally, the coordinator will manage Towson's Writing Fellows Program, which embeds trained tutors into writing intensive courses. This program combines support for student writers with an opportunity to extend relationships with faculty teaching writing in other disciplines.

Required Qualifications

- Master's degree in rhetoric and composition, writing studies, or a related field.
- A minimum of two years' experience teaching college composition or other writing intensive courses (graduate assistantships may be counted).
- Experience providing professional development for university faculty about the teaching of writing.
- An understanding of current scholarship in the fields of writing across the curriculum (WAC) and writing in the disciplines (WID).
- A demonstrated commitment and ability to work well with a diverse group of students and faculty.
- Excellent communication skills.

Preferred Qualifications

- Ph.D. degree in rhetoric and composition, writing studies, or a related field.

- Experience with writing program administration, including developing curriculum and assessing programs.
- Professional development and/or previous participation in WAC/WID scholarship, conferences, and organizations.
- Experience tutoring in a writing center.
- Experience hiring, training, and supervising student employees.
- A track record of leadership on a college campus, including the ability to establish effective collaborative relationships.

A Criminal Background Investigation is required for the hired candidate and the results may impact employment.

Salary and Benefits

\$60,000 annually and full University benefits that include 22 days of annual leave, up to 14 holidays, personal and sick days; excellent health, life, and retirement plans; and tuition remission. To learn more about our benefits, click [here](#).

Applications should be submitted by February 25th, 2019. The job posting and application information can be found at <https://towson.taleo.net/careersection/ex/jobsearch.ftl>

Questions can be directed to Wayne Robertson at wrobertson@towson.edu or at 410.704.5379.